



Director of Fatherhood & Community Services

The Director of Fatherhood & Community Services leads the mission of AGAPE's Fatherhood Program and the mission of the Family Community Center by leveraging personal client relationships and community volunteers to meet the clients that AGAPE serves. The Director of Fatherhood & Community Services utilizes their leadership skills to secure partnerships with churches and community partners like businesses, civic groups, and more.

Responsibilities include overseeing the training and management of all staff and volunteers in the fatherhood and community programs to facilitate the success of each program congruently.

Reports to: Executive Director

Supervise: Paid and/or volunteer Fatherhood & Community personnel

DUTIES

Developing and Implementing Engagement Strategies:

- **Strategic Planning:**
Formulating and executing engagement plans.
- **Needs Assessment:**
Identifying opportunities to enhance engagement and improve fatherhood & community clients and facilitate volunteer engagement through AGAPE programming.
- **Program Development:**
Designing and managing programs and initiatives aimed at improving engagement agency-wide.
- **Communication:**
Effectively communicating engagement strategies and initiatives to relevant team members, clients, volunteers, and supporters.

Managing Engagement Programs:

- **Community Engagement:**
Building and maintaining relationships with community partners, organizing events, and coordinating outreach efforts, specifically lived out in the Fatherhood & Family Community Center.
- **Client Engagement**
Managing client relationships, ensuring client satisfaction, and addressing client needs through the Fatherhood & Family Community Center programming.

Fostering Relationships and Building Connections:

- **Relationship Management**
Building and nurturing strong relationships with stakeholders, including employees, clients, volunteers, community members, and church partners.
- **Partnerships**
Developing and maintaining partnerships with other organizations, churches, and donors.

- **Communication**
Regularly communicating with stakeholders to build trust and maintain engagement.

Leading and Managing Volunteer and Engagement Teams

- **Team Leadership**
Providing leadership, guidance, and mentorship to Fatherhood and Community Engagement teams.
- **Training and Development**
Ensuring volunteer and staff team members have the necessary skills and knowledge to effectively engage stakeholders.
- **Performance Management**
Monitoring team performance, providing feedback, and addressing any performance issues.

Measuring and Reporting on Engagement:

- **Data Collection**
Gathering data on engagement metrics to assess the effectiveness of engagement initiatives.
- **Reporting**
Preparing regular reports on engagement activities and outcomes.
- **Analysis**
Analyzing data to identify trends, areas for improvement, and opportunities for optimization.

EXPERIENCE

- Bachelor's degree in education, counseling, or a related field or equivalent work experience.
- 3-5 years of paid experience in non-profits, including supervisory and administrative responsibility.
- Service as a church staff member or lay leader is a plus.

QUALIFICATIONS

- Skilled public speaker, action-oriented, servant leader.
- Strong advocate for the sanctity of life issues.
- Possesses Christian testimony with evidence of Christian maturity in personal and professional life.
- Active commitment to a local church.
- Ability to lead and effectively direct paid staff and volunteers involved in a variety of activities.
- Ability to communicate effectively with people of diverse socio-economic backgrounds.
- Ability to engage with pastors and churches at all levels.
- Ability to function well in a team environment.
- Ability to manage confidential information.
- Ability to write clear and concise reports, letters, and memos.

Starting date: Effective on (DATE)

Starting wages: Compensation is negotiable based on experience.

Job hours: This position is projected to be M- TH with occasional Friday or Saturday mornings for volunteer events not to exceed a 35-hour work week.

Confidentiality: This position includes access to sensitive and personal information thus requiring a confidentiality agreement to be signed and honored.

Signature of Director of Fatherhood & Community Services

Date

Signature of Executive Director

Date