



JOB TITLE: Clinic Nurse

REPORTS TO: Executive Director

OVERSIGHT OF: Clinic volunteers/ Clinic logistics/ Patient Flow/ Medical Services

ORGANIZATIONAL MISSION

What We Do

AGAPE demonstrates the Truth and unconditional love of Jesus in a safe and confidential environment to women, men, and families experiencing pregnancy or the effects of sexual relationships.

Learn more at <https://agapedsm.com/>.

ENVIRONMENT & CULTURE

Who We Are

As a team, we fully support each other so that together we can accomplish more. We enjoy wit, humor, and comradery, so working together is filled with laughter. However, we are serious about working hard with everyone putting forth their best effort and paying attention to details. We are enthusiastic about helping others and have a heart for reaching out to those in need. We seek to live out the Gospel of Jesus Christ through the way we work and interact. AGAPE places great emphasis on teamwork and supporting each other. We require people to be a good fit with our philosophy of how we work as a team. We need people who are diligent, consistent, and take initiative. Listening skills and critical thinking are paramount. Open-mindedness and being comfortable in giving and receiving feedback are essential. Being flexible with change and able to work in a sometimes-chaotic environment is necessary. Since AGAPE is faith-based, all team members must ascribe to the AGAPE's Statement of Faith and be committed to the sanctity of human life. Team members must be committed followers of Christ and be willing to share their testimonies with gentleness and respect as in 1 Peter 3:15.

POSITION

Purpose and Scope

The Clinic Nurse oversees medical support and care to the client and maintains professional standards of care, following the ANA Code of Ethics. Under the director of the Executive Director, the Clinic Nurse is responsible for immediate supervision of a wide variety of clinical functions, planning and performing direct and indirect nursing interventions, and is responsible for supervising, organizing, planning, assessing, and monitoring the medical services provided in the AGAPE clinic location. The Clinic Nurse also works in conjunction with the medical advisor,

physicians, nurses, and volunteers to assure that patients are receiving the best medical, nursing, and psychosocial care possible.

ESSENTIAL DUTIES AND RESPONSIBILITIES

General Responsibilities:

- Attend staff meetings led by the Executive Director and prepare to share a report of area of oversight.
- Attend monthly one-on-one meetings with the Executive Director to review questions, concerns, exchange feedback, celebrate accomplishments, and identify needed support in your role.
- Maintain open communication, professionalism, and respect of all staff and volunteer.
- Follow the ongoing model of continuous delivery (development, integration, testing, deployment, monitoring, feedback) to ensure that we are always expanding and improving how we serve our clients.

Clinical Responsibilities:

- Provides clinic care assesses patient needs and makes nursing judgements that reflect safe practices within standing physician orders.
- Provides education for patients and family to develop an understanding of their pregnancy and preborn baby.
- Oversee patient follow-up per patient standardized procedures.
- Oversee performance of pregnancy tests.
- Oversee collection and follow-up of STI tests.
- Oversee performance and implementation of limited obstetric confirmation ultrasounds in accordance with policy and physician orders. Increases knowledge of management, obstetrical, and gynecological care and women's health issues.
- Proficiency in medical charting and documentation.
- Accountable for client information and statistics related to clinical services.
- Monitor and maintain clinical compliance in accordance to NIFLA policy and procedures, as overseen by the Executive Director and in conjunction with the medical advisor.
- Maintains a working knowledge of nursing methods, principles, and practices in relation to the prevention and treatment of disease, safety and infection control, clinical systems, supplies, and equipment.
- Assures compliance with infection control guidelines.
- Assist with teaching one in-service a year related to clinical practices (i.e., infection control, bloodborne pathogens, HIPPA, etc.).

Public Relations:

- Represents the clinic in the community as delegated.
- Attends conferences that offer professional training and information pertinent to the clinic's practices.

Job Qualifications:

- Must be a medical professional currently credentialed or licensed as a RN, RDMS, PA, NP, MD, or DO.
- Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord.
- Exhibit strong commitment and dedication to the pro-life position and sexual purity.
- Agree with and be willing to uphold the Statement of Faith and adhere to the policies of the center.
- Be able to provide spiritual leadership, discipleship, and support to the volunteers and fellow staff.
- Highly organized, thorough, and meticulous.
- A professional demeanor and the highest level of discretion is essential in the management of confidential information.
- Motivated initiative-taker with strong problem-solving, analytical & decision-making skills who can manage people with minimal guidance.
- Ability to multi-task, learn new processes quickly, and collaborate with others giving priority to following-through and producing overall quality work.
- Has a sincere desire to reach out to abortion-vulnerable and abortion-minded women.

ADDITIONAL INFORMATION

Starting date: Immediately.

Starting wages: Compensation is negotiable based upon experience.

Job hours: This position is a 35 hours per week salaried position Monday-Wednesday 8-4 and Thursday 8-7.

Confidentiality: This position includes access to sensitive and personal information thus requiring a confidentiality agreement to be signed and honored.

Signature of Clinic Nurse

Date

Signature of Executive Director

Date