



**VOLUNTEER TITLE:**

Group Class Assistant volunteer

**REPORTS TO:** Volunteer Coordinator

**ORGANIZATIONAL MISSION**

*What we do*

Agape Pregnancy Resource Center demonstrates the Truth and unconditional love of Jesus in a safe and confidential environment to women, men, and families experiencing pregnancy or the effects of sexual relationships.

Learn more at <https://agapedsm.com/>.

**ENVIRONMENT & CULTURE**

*Who we are*

As a volunteer, we fully support each other so that together we can accomplish more. We enjoy wit, humor, and comradery, so working together is filled with laughter. However, we are serious about working hard with everyone putting forth their best effort and paying attention to details. We are passionate about helping others and have a heart for reaching out to those in need. Above all, we seek to live out the Gospel of Jesus Christ through the way we work and interact. Agape places great emphasis on teamwork and supporting each of your coworkers. We require people to be a good fit with our philosophy of how we work as a team. We need people who are hard-working, consistent, and take initiative. Listening skills and critical thinking are paramount. Open-mindedness and being comfortable in giving and receiving feedback are essential. Being flexible with change and able to work in a sometimes-chaotic environment is necessary. Since Agape is faith-based, all team members must ascribe to the Agape Pregnancy Center Statement of Faith, be committed to the sanctity of human life, and be capable of maintaining a neutral stance on the question of adoption vs. parenting. Team members must be committed followers of Christ and be willing to share their testimonies with gentleness and respect as in 1 Peter 3:15.

## **OBJECTIVE**

Group Class Assistant volunteers are a part of our group educationally incentivized program that provides prenatal, infant care, and parenting classes and material assistance for moms, dads, and babies. These volunteers teach, train, and disciple clients in group settings to both facilitate growth, community, and learning. The ability to listen, educate, communicate, and provide sources of physical, emotional, and spiritual hope to women and their families are critical and paramount in this role.

## **ESSENTIAL FUNCTIONS**

- Assist staff through educational programming through Bright Course or Agape University curriculum. Support the clients, asking questions, and practicing good listening skills.
- Support discussion with the client about their life situation, different options, provide resources throughout the appointment
- Communicate concerns to staff for client support and assistance at any time where you are unsure how to navigate a conversation or support a client. All situations that bring awareness of danger, potential harm to client or client's children, or areas of basic human needs not being met or insecure should be brought to staff immediately.
- Discuss life situations in an atmosphere of warmth and compassion through active listening and other helping skills
- Share the love of Jesus Christ through action, love, and speech
- Read through articles or other information provided by staff
- Agree with the pregnancy center's Statement of Faith, Stance of Life, Confidentiality, Commitment, Statement of Principle, and Handbook.
- Tidy and stock pantries, bathroom, pamphlets prior to each shift
- Support the center through daily cleaning tasks
- OTHER DUTIES AS ASSIGNED

## **QUALIFICATIONS**

- Good listening and communication skills.
- Ability to maintain a regular schedule, including a standing commitment of 4 hours per week.

- Must be at least 21 years of age or older.
- Must pass a criminal background check; any crime against a person may disqualify you from consideration.
- Dependable, stable, capable of following through on commitments, self-motivated
- Emotionally healthy, able to handle additional pressure
- Steadfastness, faithfulness, confidence in the Word of God with the ability to follow the Spirits leading in your speech and actions.
- A high level of discernment, wisdom, and compassion
- Understanding of situations that impact safety and when to alert staff
- Agreement and signature on Statement of Faith, Stance of Life, Confidentiality, Commitment, Statement of Principle, and Handbook.

**TIME COMMITMENT**

4 hour standing shift one time a week or PRN

A background and reference check will be completed prior to starting as a volunteer.

**CONFIDENTIALITY**

This position includes access to sensitive and personal information thus, requiring a confidentiality agreement to be signed and honored.

---

Signature of Volunteer

---

Date

---

Signature of Manager

---

Date