



VOLUNTEER TITLE: Welcome Center Volunteer

REPORTS TO: Volunteer Coordinator

ORGANIZATIONAL MISSION

What we do

Agape Pregnancy Resource Center demonstrates the Truth and unconditional love of Jesus in a safe and confidential environment to women, men, and families experiencing pregnancy or the effects of sexual relationships.

Learn more at <https://agapedsm.com/>.

ENVIRONMENT & CULTURE

Who we are

As a volunteer, we fully support each other so that together we can accomplish more. We enjoy wit, humor, and comradery, so working together is filled with laughter. However, we are serious about working hard with everyone putting forth their best effort and paying attention to details. We are passionate about helping others and have a heart for reaching out to those in need. Above all, we seek to live out the Gospel of Jesus Christ through the way we work and interact. Agape places great emphasis on teamwork and supporting each of your coworkers. We require people to be a good fit with our philosophy of how we work as a team. We need people who are hard-working, consistent, and take initiative. Listening skills and critical thinking are paramount. Open-mindedness and being comfortable in giving and receiving feedback are essential. Being flexible with change and able to work in a sometimes-chaotic environment is necessary. Since Agape is faith-based, all team members must ascribe to the Agape Pregnancy Center Statement of Faith, be committed to the sanctity of human life, and be capable of maintaining a neutral stance on the question of adoption vs. parenting. Team members must be committed followers of Christ and be willing to share their testimonies with gentleness and respect as in 1 Peter 3:15.

OBJECTIVE

Creates a warm, welcoming, family-friendly environment from the first moment our clients enter Agape Resource Center.

ESSENTIAL FUNCTION

- Build rapport by greeting and interacting with clients and children.
- Accept donations and move them to the appropriate storage location.
- Assist clients while they shop in the baby boutique and log dollars spent.
- Ensure boutique and front welcome desk areas are tidy and clean.
- Assist clients with hygiene pantry during the first week of every month.
- Complete tasks as assigned by supervisor.

QUALIFICATIONS

- Warm, friendly, outgoing, and good communication skills.
- Ability to maintain a regular schedule, including a commitment of 4 hours per week.
- Must be at least 21 years of age or older.
- Must pass a criminal background check; any crime against a person may disqualify you from consideration.
- Dependable, capable of following through on commitments, and self-motivated.
- Steadfastness, faithfulness, confidence in the Word of God with the ability to follow the Spirits leading in your speech and actions.
- Agreement and signature on Statement of Faith, Stance of Life, Confidentiality, Commitment, Statement of Principle, and Handbook.

TIME COMMITMENT

4 hour sitting shift one time a week

A background and reference check will be completed prior to starting as a volunteer.

CONFIDENTIALITY

This position includes access to sensitive and personal information thus, requiring a confidentiality agreement to be signed and honored.

Signature of Volunteer

Date

Signature of Manager

Date